

Muaupoko Tribal Authority
Annual General Meeting, May 2016
Meeting Papers



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Muaūpoko Tribal Authority Inc Annual General Meeting

Muaūpoko Tribal Authority Inc (MTA) invites all whanau to their Annual General Meeting to be held on Sunday 29th May 2016, 10.30 am at Kawiū Marae, Kawiū Road, Levin.

Agenda

1. Registration
2. Karakia/Mihimihi
3. Apologies
4. Previous AGM Minutes
5. Annual Report
 - 5.1 Chairs Report
 - 5.2 Chief Executive's Report
 - 5.3 Muaupoko Trading Company Update
 - 5.4 Treaty Update
6. Annual Financial Statements
7. Appointment of auditor
8. Karakia whakamutunga
9. Kai

Nau mai haere mai whanau

From Monday the 2nd May a copy of the information pertaining to the meeting is available for download from the MTA website or a hard copy can be collected from the MTA office during normal business hours at 306 Oxford Street, Levin.

All queries, please contact us on (06) 367 3311.

2015 AGM Minutes

Present

Adam Hori Te Pa; Amelia Paea; Anahera Winiata; Beadle MacDonald; Charmaine Haeata; Dallas Sciascia; Dean Wilson; Dianne Rump; Enita Putaka; Francis Matehaere; Gina Lomax; Gloria Hauiti; Henry Williams; Kathleen Putaka; Kay McGregor; Kelly Tahiwai; Kerehi Wi Warena; Keri Hori Te Pa; Kevin Hill; Lana Raika; Laura Picchi; Louana Williams; Maia Williams; Margaret Makirere; Marakopa Wiremu-Matakatea; Matt Sword; Mick Wilton; Milly Paea; Miriamia Sword; Moeroa Karatea; Mungu Wi Warena; Nathan Picchi; Nina Hori Te Pa-Wana; Nooroa Makirere; Pania MacDonald; Pristine Burke; Rakapa Makarika; Rihari Paora; Robert Warrington; Ruth Makirere-Tata; Sandra Williams; Sellina Kerehoma; Sharon Haeata; Sillena McGregor; Tania Nicholson; Te Aroha Burke; Te Haerenga Noa Nicholson; Te Uira Tatana Sciascia; Tena Tamakata; Teresa Burke; Tracey White; Trevor Wilson; Vincent Matehaere; Viona Hurinui; Waretini Kuiti; Richard Paul; Trevor Hill

A quorum of 25 was achieved.

Karakia/mihimihi from Marakopa Wiremu-Matakatea.

Introductions were made those members of the Board present and Dianne Rump, interim Chief Executive Officer.

Chair, Louana Williams opened the meeting at 12.10 pm.

Apologies

Apologies were received from: David Nicholson; Edward Matehaere; Elizabeth Tomlin; Erina Hauiti; Francis Matehaere; Hamuera Hauiti; Hokowhitu McGregor; Lionel Nicholson; Mahunga Williams; Marita Braven; Matena Matehaere; Ngahua Hauiti; Paula McGregor; Raniera Hauiti; Ruhina McGee; Ruta te Kiri Roimata; Sidney Nicholson; Stephen Hiri; Tauehi Hauiti; Tewaiwai Nicholson-Hauiti; Wayne McGee

Resolution: Moved by: Di Rump Seconded: Marokopa Wiremu-Matakatea

“That the apologies be accepted.”

Motion: Carried

Maia Williams, voiced concern around the timely nature of Annual General Meeting under The Rules of Muaupoko Tribal Authority “11. General Meetings and Reporting, 11.1 The Annual General Meeting shall be held within four (4) months of the end of the Financial Year.”

Maia’s concern being that no Annual General Meeting had been held in either 2013 or 2014.

Confirmation of Previous Minutes

Minutes of the Annual General Meeting of 20 October 2012 and Minutes of Special General Meetings of 20 July 2013 and 2 November 2013 were presented for confirmation.

Maia Williams, questioned the Board as to why the Minutes of these meetings were being presented at such a late date. Louana Williams, Chair, replied that due to changes of personnel within MTA, the documentation had either been difficult to find or had not been completed and interviews needed to be conducted with those who had been present at all these meetings to ascertain the proceedings of them. This was the reason the Minutes for the 2012 AGM (with its amendments) and the Minutes for Special General Meetings of 20 July and 2 November 2013 were not presented with the original documentation sent to members in the AGM pack.

Following further discussion regarding validity of the presentation of the material Chair, Louana Williams, asked if those present were happy to proceed with discussion of the Minutes as presented.

Resolution: Moved: Vera Sciascia Seconded: Enita Putaka

“That the meeting proceed with discussion of the 2012 AGM Minutes and the 2013 SGM Minutes.”

For: 36

Against: 3

Abstain: 0

Motion: Carried

Resolution: Moved: Sandra Williams Seconded: Vincent Matahaere

It was pointed out that only someone who had attended the meeting could second the confirmation of the Minutes and that Vincent Matahaere had not been present.

Resolution: Moved: Sandra Williams Seconded: Kay McGregor

“That the 2012 AGM Minutes and amendments be accepted.”

For: 34

Against: 1

Abstain: 0

Motion: Carried

Resolution: Moved: Kerahi Wi Warena Seconded: Kathy Putaka

“That the Minutes of the 20 July 2013 Special General Meeting be accepted as tabled.”

For: 40

Against: 1

Abstain: 0

Motion: Carried

Resolution: Moved: Matt Sword Seconded Nina Hori Te Pa-Wana

“That the Minutes of the 2 November 2013 Special General Meeting be accepted as tabled.”

For: 39

Against: 1

Abstain: 0

Motion: Carried

Chairperson’s Report

Louana Williams presented the Chairperson’s Report as tabled in the Annual General Meeting 2015 Meeting Papers.

Dallas Sciascia questioned what was happening regards the well-being of the Lake and whether this was included in the Board’s Strategic ‘Action’ Plan 2014 – 2020. Marakopa Wiremu-Matakatea responded with thanks to Dallas’ questions and interest advising that alongside the Lake Trustees there are action programmes in place which seek to find accord between the various stakeholders, ie., Regional and District Council, Department of Conservation. Marakopa invited Dallas and any other interested members to join any upcoming Lake working parties.

Resolution: Moved: Mick Wilton Seconded Tania McGregor

“That the Chairperson’s Report be accepted as tabled.”

For: 42
Against: 0
Abstain: 0
Motion: Carried

Chief Executive's Report

Di Rump, Interim Chief Executive Officer, gave special thanks to the Board for their patience whilst she has spent time coming to grips with the role, particularly in light of the fact that she has undertaken a dual role as Project Manager for the Treaty process and Chief Executive Officer of Muaupoko Tribal Authority.

Di noted that the Draft Strategic Plan, as presented in the AGM papers, is for all to discuss and comment on and that the views of all are important in the implementation of strategic planning which continues to develop strong relationships with hapu, iwi, the wider community and other MTA stakeholders. Anyone who wishes to organise a hui to table their views is encouraged to contact the MTA office.

Di also noted that other than implementation of the Strategic Plan, key challenges facing her as CEO are:

- Keeping control of operational finances
- Growing our capability to deliver Te Wira Gardiner's report
- Facebook and website require dedicated support which is vital for continued community connection
- Update of email database to ensure ease of ongoing communication with registered members

Di finished by saying she felt it a privilege to work for Muaupoko, that she has a lot to learn and is open to that and to please let her know how she can be of assistance.

Maia Williams and Kerehi Wi Warena both welcomed and thanked Di. Maia asked that the Board consider restructuring the CEO role so that the dual Project Manager role is removed.

Resolution: Moved: Tania McGregor Seconded Vincent Matehaera
"That the Chief Executive's Report be accepted as tabled."

For: 47
Against: 0
Abstain: 0
Motion: Carried

Muaupoko Trading Company

Following some discussion it was concluded that a resolution to accept the Muaupoko Trading Company report as tabled could be moved as a Director did not have to be present to speak to the report.

Resolution: Moved: Mick Wilton Seconded Trevor Hill
"That the Muaupoko Trading Company Report be accepted as tabled."

For: 32
Against: 4
Abstain: 0
Motion: Carried

Resolution: Moved: Sandra Williams Seconded Richard Paul
"That a follow-up hui be held with MTC for any questions."

For: 36

Against: 3

Abstain: 1 (Mr T Nicholson)

Motion: Carried

It was noted that Mark Moses will be back in the country in May and a meeting will be planned upon his return.

Any questions for the Directors for a follow-up hui can be directed via email to the MTA Chief Executive – ceo@muaupoko.iwi.nz, or handed in to the MTA office.

Annual Financial Statements

Discussion of the MTC Financial Statements was held over to the follow-up hui.

Some questions were raised over the MTA Annual Financial Statements. As the accountant had been unable to attend due to personal reasons some questions were not able to be answered by the Board. However, an adjournment of the meeting was called at 2.11 pm in order to make contact with the accountant via phone and have the following questions answered. The meeting was reconvened at 2.37 pm with the Accountants responses.

- Q. Are the figures in the financial statements actual figures?
A. Yes, they are.
Q. In the Auditors Notes to the 2013 Financial Statements, page 8, 3. why was this not picked up in an earlier audit?
A. The Accountant was unaware of these items and they were not therefore included in the year end statements.
Q. Why are there no MCS financials in the 2014 accounts?
A. MCS has been dissolved and consolidated into the 2014 MTA accounts.

Kerehi Wi Warena asked for clarification as to why he was not consulted on the change of Auditor as he is (incorrectly) still listed as Treasurer and therefore retains fiduciary responsibility. It was explained that the previous Auditor was no longer qualified to carry out Audits under new regulations and is therefore not a registered auditor.

Resolution: Moved: Mick Wilton Seconded Miriama Sword
"Was this about moving the MCS debt to MTA from MTC? ."

For: 5

Against: 35

Abstain: 1

Motion: Not Carried

Resolution: Moved: Matt Sword Seconded Sillena McGregor
"That Dennis Black be retained as Auditor for the 2015 Financial Year."

For: 44

Against: 0

Abstain: 0

Motion: Carried

Proposed Constitution Amendment

The Returning Officer confirmed that any votes which have been received by mail without a registration number, where the person voting is a registered member of Muaupoko Tribal Authority, will be accepted as a valid vote if received by the close off date of 5pm 27 March 2015.

Resolution: Moved: Kerehi Wi Warena Seconded Tania McGregor

“That the ballot box be closed at 2.55 pm on 29 March 2015.”

For: 40

Against: 0

Abstain: 0

Motion: Carried

Resolution:

“That the rules of the incorporated society of Muaupoko Tribal Authority be amended, as set out on the Muaupoko Ballot Form for AGM 2015, to reduce the membership of the MTA Board from 14 to seven providing each hapu with one elected representative on the MTA Board and one alternate member.”

As at 9 April 2015 the ballot voting has been counted as follows:

For: 23 with 7 provisional votes pending hapu verification

Against: 17 with 2 provisional votes pending hapu verification

Motion: Not Carried

He Korero

Maia Williams and Kerehi Wi Warena to be removed as office holders from all MTA websites, and documentation, including from the Societies register.

Action by:

Muaupoko Tribal Authority office administration

Resolution: Moved: Maia Williams Seconded Enita Putaka

“That the Independent Review Committee be reinstated to assist the Board.”

For: 4

Against: 36

Abstain: 1

Motion: Not Carried

Karakia Whakamutunga

The meeting was closed at 3.10 pm.

Kia ora koutou

I am pleased to provide the Chairmen's report for the year ending 31 March 2015. The past year has been a turbulent one with M.T.A facing numerous challenges, such as:

- Changes made by funders resulted in the loss of some staff and services provided by M.T.A,
- Being put into the dual pathway for Treaty Settlements resulting in our negotiations being put on hold and MTA assisting claimants in the Waitangi Tribunal process,
- Te Ohu Kaimoana has continued to hold onto the coastline fisheries quota as we negotiate with our neighbours. This has resulted in a reduction of income we receive via fisheries, which is our main regular income.

I thank the board, management, staff and volunteers for their dedication and commitment throughout this period. The loss of matua Te Hira Hill was deeply felt by us all.

Because of the impact of external pressures, we have also had to make other changes. We continue to be challenged with economic hurdles so we restructured, cut back what we considered unnecessary expenditure, re-evaluated what was before us, mainly the Waitangi Hearings, and focussed on moving the MTA in a position to grow at a pace that we can afford, until the PSGE is ready. We have been fortunate to have Dianne Rump as our chief executive, she has done a wonderful job managing MTA business through this testing period and pulling us through it.

The MTA Board have had an exhausting year, thank you for those that turn up week after week, joining the sub committees, diligently reading the material, always have some logic to offer. Several dropped along the wayside as volunteer hours mounted and other priorities took over, thus, we have had a few changes to governance over the year. I thank the previous chairs for their leadership, work and effort, Louana Williams who resigned in November 2015, and Milly Paea who resigned earlier this year. M.T.A Board member's positions are all up for re-election as the three years rolls around, and this is the process under our constitution. To those Board members that volunteer time away from whanau, I thank you, and good luck in the coming elections.

Our M.T.A membership register grew in March and April 2015 as a result of a competition for new members. As at the time of this report, there are 3,212 registered members.

Robert Warrington

Chairperson MTA

CEO Report – Di Rump

Tena koutou katoa

Operations

While I cannot personally comment about the full 2014/15 financial year in question, I did spend approx. 15 weeks in that year and can say that I've learned that good people have worked passionately and hard in the history of Muaupoko Tribal Authority to lay and maintain a foundation upon which to build a successful and sustainable future for our Iwi . We all have a place in our memories and a pain in our hearts for the Whānau members we have lost over the last year. It is right that we take the time to think about them. At MTA we want to acknowledge the loss of one of our dearest Rangatira, kaumātua and longstanding, kaimahi – Te Hira, who has been taken from us all way too soon but in particular from Lulu, their children: Mauriora, Tama, Turahui Maru & Pare Te Kohuru and his immediate Hill whānau.

Like any organisation MTA has its ebbs and flows. These arise from changes in funding policy, changes in key people and changes in threats and opportunities. What is clear to me is that absolutely everyone who has ever been connected with MTA has been dedicated to doing the best they can with what they had at the time.

That's not changed as I write this report.

With Elections happening as I write this – I see it as a great opportunity for all Muaupoko whanau to join the team and the journey to take ownership of changes they want to see happen.

Due to my time in the role, the balance of this report is on the 2015 and 2016 calendar year I've been in the CEO role.

MTA has been involved in and supported a diverse number of activities aligned to progressing the Business Plan approved at the 2013/14 AGM as well as the Annual Plan approved at the AGM in March 2015. These activities covering the 2014/15 year are reported on in the AGM pre reading documents pack.

In the last calendar year, the Board have directed my primary to support them and the negotiations team in Treaty related activity alongside creating an operational business platform to support a level of day to day activity that enables MTA to transition into the Post Settlement environment.

Funding

As you will all be well aware, MTA must proactively compete for, secure and generate income to operate. There is no “of right” funding made to MTA.

The only passive income received is from the Fisheries and Aquaculture subsidiary company – MTC and while the Coastal Dispute with Ngati Raukawa continues, then revenue from MTC to MTA remains at very modest level. For example, in the 2014/15 year that was approx. \$19k. In the 2015/16 year there will not be a dividend due to MTC having to partner with MTA to contribute to the cost of defending a High Court challenge to the MIO status.

This means that, as has always been the case, MTA operational funding has to come from contracts and grants. In the 2014/15 financial year, Treaty funding available to support MTA mandate and contribute to costs.

The Contract and non-Treaty related funding environment - especially the key Social, Health and Education sectors - have been undergoing significant rationalisation and change driven by Central Government determination to transform the approach to service delivery in these sectors. E.g.

recent announcements re the replacement of CYFs. Over the last 2 to 3 years this has created funding policy changes and constraints. We have also faced (and since overcome) challenge around renewal of our Charitable status during which time we could not apply for grants and funding. These challenges are now behind us and we can move forward to participate more actively in grant and funding avenues.

Funding is increasingly targeted to providers who operate in collective partnerships rather than individual providers or contractors. This approach will likely become standard and the "new norm" across all sectors over time. Rationale is that it eliminates duplication of administration and support costs, drives increased productivity gains through loser partnerships and creates efficiency within communities of practice.

Partnerships

Recognising that change was on its way, significant effort by the MTA Board and Management was put into establishing a collective in Horowhenua/Otaki over 2012- 14. However agreement was unable to be reached. This temporarily locked MTA out of funding avenues. Since this time, the MTA Board and Management have focussed on alignment with the Te Tihi collective (which consists of a number of Iwi groups across Manawatu and Tararua). There was a temporary weakening in this relationship upon departure of previous CE however over the last year we have tackled this and further strengthened ties and relationships.

We are now participating in a range of forums and activities which have been made available to Whānau everywhere ranging from Social Entrepreneurship to Employment programmes, to Housing trials, health initiatives and Whanau Ora services.

This has helped MTA to secure and re-secure previously lost contract opportunities late in 2015. Furthermore Muaupoko have been asked to take up the Chairmanship of the Te Tihi Whanau ora strategic district group and also to participate in Social Housing Pilots, Police initiatives targeted at supporting Maori and a range of other opportunities that can directly support our Whānau alongside contributing to MTA strategies.

This collective and partnership will continue to be key for us as we move through transition to a post settlement environment.

Over the 2015/16 year we have also strengthened our partnerships with a range of government and local body agencies.

Treaty

Up until May 2015 Muaupoko Tribal Authority were in active funded Direct Treaty Negotiations with the Crown with Agreement in Principle phase imminent, in fact a draft Agreement was handed to the Minister in late March 2015. At that time it became clear that the expectation gap between the Crown and Muaupoko quantum for settlement was quite some distance apart.

Concurrently the Waitangi Tribunal indicated an intention to proceed to an expedited hearings process this had the effect of MTA having to enter a dual process which in turn put both Direct Negotiations and funding on pause.

The Tribunal Judge and members of the Tribunal panel commented to the effect that MTA's participation and contribution to the expedited Hearings process was both very worthwhile and important to the overall perspective for Muaupoko.

The Tribunal Panel voiced that they would also greatly encourage reconciliation of rifts across Muaupoko and hoped that the hearings process might support a healing process. MTA Board and claimants are open and keen to take to work together to find a way forward where that vision can be worked on.

Summary

As a result of Treaty (and funding) pause, the MTA Board were required to urgently review MTA cost platform including organisational structure and supplier contracts in order to significantly reduce operating costs to be independent of any reliance on Treaty funding. Alongside this were costs MTA incurred as a result of supplier contracts committed to in 2014 for 4 years and costs associated with defending MIO challenge in the High court in 2015.

These circumstances along with MTA key leader changes at governance and management levels required a focus on operational stability and financial resilience. Focussed effort in all of these areas has strengthened MTA over the last 12 months.

MTA position as at time of this report has moved from a state of “triage” to a state of cautious and increasing self-reliance – with some great opportunities in the pipeline. I want to be in a position where more and more of our Whānau can see and experience their own sense value from being a connected to MTA. I am sure I am not the first people to think or propose this, and won’t be the last. I do not profess to have all the answers – but I will continue to work hard – as others have before me – to make the absolute best of what we have, who we are and I will keep focusing forward.

I wish to acknowledge the wonderful support I have had and I want to say a huge thank you to the Board the MTA kaimahi (both past and present), the MTC Directors, our Kaumatua group as well as the Tutura Group for their freely given support and personal guidance as I've tentatively made my way in this role. I am still very much in learning mode and I am very grateful for those who have unselfishly taken their time and effort to guide and advise me. I've learned a lot. Mostly about the dedication and hard work of many of our whanau in front and behind the scenes to uphold the mana of our Iwi day to day.

I know it seems I get busy – but please don’t ever let that be a reason to stay away – my job here is first and foremost for you...for our people....please call up or call by and talk about whatever is on your mind... We love that here....so don’t be shy!

I look forward to a year ahead to play whatever part is required of me and to work in a way that enables us to feel stronger and stronger together as we push forward and continue our treaty quest.

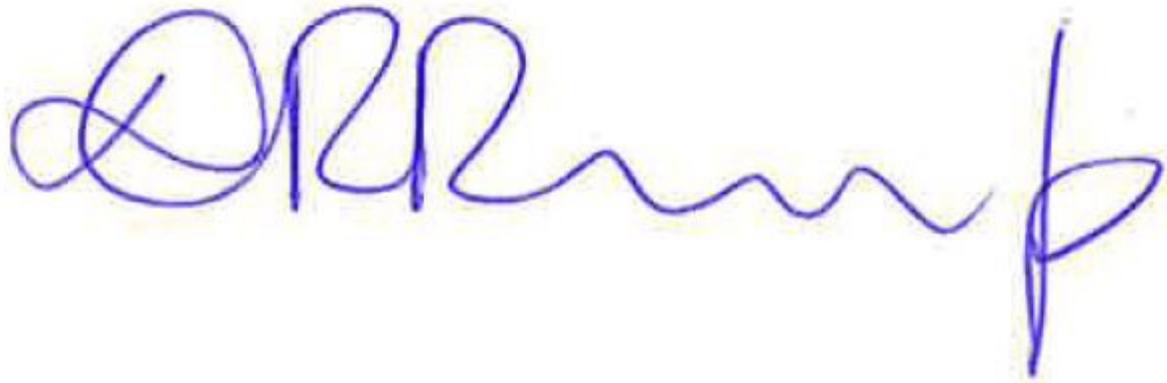
Ko Kupe kei te hiku o te ika

Ko Toi te Huatahi kei te puku o te ika

Ko Whātonga kei te ūpoko o te ika

Ko tātou katoa ko Muaūpoko e!

Tihei Mauri ora e!

A handwritten signature in blue ink, appearing to read "Di Rump". The signature is written in a cursive style with a large initial "D" and a long, flowing tail.

CEO - Kaiwhakahaere

Di Rump

CEO & Board Annual Plan as at the Financial Year 2013/14 directing the year ahead.

KEY WORK AREA	Muaupoko 2020	CONTEXT	PROGRESS as at 31 st March 2015
Governance & Leadership	Strategies 4,5,6,7	We wish to support the leadership, governance and management of other related Muaupoko organisations	Training undertaken for Board, Results based Accountability Goals set, Strategic Plan reviewed with rationalisation of strategic goals.
Iwi Participation	Strategies 1,2,3,4	In the next year we want to encourage greater iwi participation in issues effecting Muaupoko	To increase Iwi membership register – during year ending March 2015 register was reviewed and taken to various events as well as consistently advertised and encouraged via panui. Saw increase in change of details proactively provided Hapu Development contract obtained (funding via Te Puni Kokiri) ending December 2014. Treaty Hui a Iwi over early 2014
Health & Social Services	Strategies 3,4,8,9	We have continued to secure contracts to provide services for the betterment of our people and community. This is delivered by Muaupoko Community Services Ltd. Explore the opportunity to work with other Iwi organisations to streamline contracts that will be focused on results and whanau rather than just individuals	One new Whanau ora PHO contract obtained early 2014 and renewed June 2014. Whanau Ora Collective with Ngati Raukawa (Te Hono) was not able to be agreed 2014 however new relationships for future collective partnership identified with Rangitaane, Te Kauwhata and Tararua regions – i.e. Te Tihi
Taiao/Environment	Strategies 1,2,4,5,7	We continue to represent Muaupoko interests in the environment and Taiao We support the relocation of Waitangi Day to Muaupoko Park and Lake Horowhenua	Represented and advocated for Muaupoko on committees, boards, forums at central, regional and local bodies – new relationship agreement discussion commenced with HDC, DOC and other agencies. Started process to advocate for Muaupoko interest in the NZTA Road, Electra etc. of National Significance Commence re-registration process for customary fisheries permits for Iwi members. Interim Taiao group established by Board. Awaiting adoption of Taiao Strategy and an Iwi Taiao Management Plan
Fisheries	Strategies	We wish to be recognised as	MIO and AIO in place – High Court

Settlement	2,5,7,9,10	the Mandated Iwi Organisation (MIO) and an Iwi Aquaculture Organisation (IAO) to receive Fisheries Settlement Assets	challenge defended and case won by MTA Coastline Dispute negotiations continued over 2014/15. Fisheries Assets received and Fisheries Company Directors appointed. Fisheries plan constrained by Dispute resolution.
Treaty (Land) Settlement	Strategies 2,5,7,9,10	We seek to progress Muaupoko historical Treaty of Waitangi claims	Deed of Mandate from the Crown for direct negotiations to represent Muaupoko signed. Funding and Governance structures established, Agreement in principle phase progressed over 2014/2015. Hui a Iwi held.
Commercial Management	Strategies 5	MTA is currently the Recognised Iwi Organisation for Fisheries Settlement. This is the only commercial income source for MTA on behalf of the Iwi. This entitles us to lease and trade our fisheries quota through MTC	Fisheries settlement assets secured. Income minimal while Coastal Dispute unresolved. Tradeable CE quota trading through experienced Quota Manager
Financial Management	Strategies 5,9	MTA has completed paying off debts occurred in 2005. We now wish to ensure MTA and its subsidiaries are solvent, financially viable and accountable	Finances managed and commitments made within income and revenue levels.
Compliance Management	Strategies 4	We wish to complete an external audit programme to comply with contractual requirements and good business practises	Governance processes, financials policies, procedures, systems and reporting, review service provision and business systems reviewed and redevelopment commenced – ongoing review.
Education Aspirations	Strategies 1,3,4,10	We wish to increase Te reo speakers for Muaupoko and increase the knowledge and understanding of Muaupoko identity and culture We continue to represent Muaupoko interests in Te Takeretanga o Kura-hau-po	Muaupoko Education Strategy and Muaupoko Reo Strategy developed 2013/2014 – now requires resourcing and funding in order to move to next step. Muaupoko on the Te Takere (Te Horowhenua Trust) Governance Board Various community hui attended to advocate for Muaupoko. Regular hui with Te Takere management and teams re Muaupokotanga and taonga

Muaupoko Trading Company Limited Report 2015 to 2016

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Executive Summary

Tēnā koutou e ngā rangatira

E mahi mai ana i nga hiahia me nga wāwata ō tātou nei iwi, Muaūpoko

This report provides key information about the Muaūpoko Trading Company (MTC). This includes the proposed Annual Plan for April 2015 to March 2016. It also identifies the Investment, Assets and Dividends Policies for the company, the assets and management of these. MTC plans to run the company with minimal cost and try to maximise the returns on the assets. However, 2015-16 looks like it will be a tight year with a predicted lower income than 2014-15. This is based on the predicted reductions in fisheries returns, the main income for the company.

Directors

MTC would like to thank the previous MTC directors Robert Warrington (2010-2014) and Chris Hirini (2011-2014) for their contribution and efforts during their time on the board. Both directors resigned in 2014 and MTA, as the shareholder to appoint directors, went through a recruitment process to find suitable replacements. MTA has appointed Gina Lomax as their representative with Mark Moses, Kate Wharehoka and Dianne Rump as the independent representatives over the 2014/15 year. Dianne is also the current interim CEO for MTA. This will assist to maintain alignment and cohesion between MTC and MTA.

Company Information

Muaūpoko Trading Company (MTC) was formed on 31 July 2000 by Muaūpoko Tribal Authority Inc (MTA) as the Asset Holding Company (AHC) for the Muaūpoko Iwi fisheries settlement. The main operations of the company are the management of the fisheries settlement quota and property at 306 Oxford Street, Levin. MTC has charitable tax status being a subsidiary of MTA.

Company Registration Number: 1049339,

Charities Commission Registration Number: CC46663

MTC retains the services of a number of professionals in the operations of the company.

Accountant: Hamid & McHutchon Ltd

Banker: Westpac Banking Corporation

Legal Service: Matthew Sword, Tuia Legal Ltd

Quota Broker: Gary Bevan, Supreme Link Ltd

Auditor: Dennis Blank

Asset and Investment Accountabilities, Policies and Authorities

MTC Accountabilities

- MTC is separate from but wholly owned by and responsible to the MTA board which delegates its asset management duties to MTC including responsibility for:
 - Management of the fisheries settlement assets
 - Management of all other non-fisheries assets of MTA, eg property, 306 Oxford St, Levin
- MTC is governed by a board of directors comprising of one MTA board member and two independent directors who are appointed by the MTA board.
- MTC reports to the MTA board and provides reports on operations of the company, asset performance, and performance against the annual plan.
- MTC has agreements in place with MTA on its operations and performance.

Delegated Authorities

- **MTC board;** Authority for all AHC operating activity in accordance with annual plan and capital expenditure up to 25% of value of assets.
- **MTA board;** Capital expenditure over 25% of value of the MTC assets, except for disposal of any settlement quota or Aotearoa Fisheries Limited (AFL) income shares.
- **Iwi members;** 75% approval of registered members who vote is required for capital expenditure greater than 25% of value of the MTA fisheries settlement assets or for disposal of settlement quota or AFL income shares.

Asset and Investment Policies

Asset allocation policies ensure stable annual distributions and security of assets:

- \$100,000 to be held in cash or investment grade bonds for fixed term for up to 12 months with a trading bank.
- MTC will efficiently manage surplus funds that have not been allocated to other targeted investment areas by investing in short duration and low risk financial investments.
- There will be no sales and exchanges of settlement quota or shares, or registered interest by way of caveat or mortgage placed over any of the settlement quota received.
- There will be no sales and exchanges of Aotearoa Fisheries Ltd Shares (AFL), or registered interest by way of caveat or mortgage placed over any of the shares received.

Dividends Policy

To distribute to its Mandate Iwi Organisation (MIO) shareholder, Muaūpoko Tribal Authority (MTA), all funds surplus to the operating needs of the Asset Holding Company (AHC) as determined by the board of directors of the AHC with a target dividend payout ratio in respect of each financial year of 80% of net profit, or \$30,000 whichever is greater, but subject always to solvency and MTC operating requirements.

Financial Performance

MTC will

- Maintain a minimum debt / equity ratio of 1 /2
- Maintain solvency
- Achieve an unqualified annual audited account for 2015/16
- Provide regular up to date and accountable financial records to Muaūpoko Tribal Authority Board.

Annual Plan: April 2015 to March 2016

Key Stakeholders (who)

Internal key stakeholders	Fisheries	Other external key stakeholders
<p>Muaūpoko Tribal Authority: The 100% shareholder of MTC and MIO for Muaūpoko Iwi.</p> <p>Muaūpoko Iwi: comprising individuals, whānau and hapū who whakapapa to Muaūpoko</p>	<p>MIO of FMA 8 / CRA 4</p> <p>Te Ohu Kai Moana (TOKM)</p> <p>Ministry of Primary Industries (MPI)</p> <p>FishServe</p> <p>Aotearoa Fisheries Limited (AFL)</p>	<p>Horowhenua District Council (HDC)</p> <p>Horizons Regional Council</p> <p>Te Ohu Kai Moana</p>

Plan and Performance (what)

Key Actions (how)

1. To increase or maintain property value.	To invest in maintenance and repair of the Oxford St property.
2. To maximise returns on quota with minimal cost. Quota sold at market price or above.	The quota marketing process involves considerable industry knowledge and for this reason we will use a specialist broker who is familiar with the process and the seafood industry in order to obtain maximum returns from leasing the ACE.
3. To maximise returns on financial investment with minimal cost	MTC will keep in reserve \$100,000 to be invested in short term low risk financial investment with a trading bank.
4. To meet performance agreements; a) Annual plan and budget b) Policies c) Reporting on performance d) Unqualified annual audited accounts e) MTC is solvent	All parts of the core business and special projects have key performance agreements to ensure responsible, accountable and measurable performance of the company and its business.

The Assets

Property Management: 306 Oxford Street, Levin



The property is the registered address of the offices of MTC and MTA. The property is tenanted by MTA rent free in return for management and administration services of MTC. Previously this was an informal agreement. In 2015 MTC and MTA will formalise the agreement. This arrangement is reflected in

the 2015-16 Annual annual Audited audited Accountsplan and accounts. The rateable valuation used by Councils shows a fall in the valuation for the property and the building from previous years. This is largely driven by factors MTC are not able to effect.

Fisheries Settlement

The Sealord's Deal in 1993 provided for Iwi to receive fisheries assets. In 2004 the Māori Fisheries Settlement Act (MFSA) legislated how this would occur. Muaūpoko and other Iwi have to meet several requirements before being able to receive the full fisheries assets. In the meantime, Te Ohu Kaimoana (TOKM) and Aotearoa Fisheries Limited (AFL) hold these fisheries assets in trust for Muaūpoko.

In 2012 MTA became the Mandated Iwi Organisation (MIO) for Muaūpoko pursuant to the Māori Fisheries Settlement Act (MFSA). This required a change to the MTC constitution to align with the MFSA. There have been no changes to the constitution and there are no proposals to amend the constitution of MTC in 2015-16.

AFL (Aotearoa Fisheries Limited) Shares: There are certain encumbrances on these shares. They are not allowed to be sold outside of the current AFL shareholders. MTC does not have the ability to affect the share prices or dividend returns of the AFL shares. In 2013 AFL recorded a 6 million dollar loss and in 2014 it recorded a 21.9 million dollar profit. This was reflected in dividend pay-outs to Iwi. In 2015 AFL is forecasting a 17 Million dollar profit. MTC is minor shareholder of this company. The shares were received as part of MTA receiving Mandated Iwi Organisation Status (MIO), in 2012. Because AFL will not provide a valuation for the shares MTC would have to pay for this expense. We have chosen not to do this because of how much this would cost. As a result, MTC has received a qualified annual audit accounts. However, the in the 2015-16 year the MTC Directors will again pursue the feasibility of obtaining an updated valuation of these shares based on auditor's comments. In recognition of the uniqueness of this unique sector situation, the auditor is also seeking advice regarding options from the professional organisation responsible for auditing standards.

Fisheries Asset Management

The commercial fishing season comprises two quota / ACE (Annual Catch Entitlement) rounds. MTC's quota is bundled together to be brokered in packages. We use a reputable quota broker to manage this. There are many variables which effect the quota market; failing world economy, fluctuating NZ\$, reduction in ACE because of over-fishing etc.

Deep Sea Quota: As a result of receiving MIO status, Muaūpoko received deep sea quota in 2013.

Inshore Quota: This quota is retained by TOKM (Te Ohu Kai Moana). MTC pay TOKM a "fee" to receive its fisheries Annual Catch Entitlement (ACE), which MTC is then able to lease to make a net profit. To receive these remaining fisheries settlement assets, all 8 MIO in the fisheries management

area (FMA) will need to negotiate coastline agreements with each other to receive inshore fisheries. Muaupoko are currently in a dispute process with Ngati Raukawa over the coastline to be agreed and allocated. This dispute is managed by the MIO Board (Mandated Iwi Organisation) – Muaupoko Tribal Authority.

Fisheries Performance

Fisheries is the primary income source for MTC. The 2013-15 fisheries seasons were plagued by the reduction of ACE and no the lack of a market for a number of species or for the quantity of the species which MTC holds. Profitable deep sea species ACE such as Southern Blue Whiting was reduced. Disputes over inshore ACE allocation held by TOKM resulting from coastline negotiations delayed allocation of the April ACE round TOKM used their discretionary powers to allocate ACE to Iwi, which since 2012 has resulted in a reduction of profitable Cray ACE. However, in October 2013, TOKM did not allocate the ACE and used their powers to lease the quota and retain the profit, which is to be distributed proportionately to Iwi once coastline agreements have been reached

Muaupoko only received one offer for Southern Blue Whiting from the 2014 and 2015 April Ace Rounds, with the 2015 offer down from the previous April year. The 2015 October ACE attracted strong interest with 14 companies tendering for one or more fish stocks in the parcel. The final total tender return is \$24,836.79 plus GST. Overall the ACE tender return is 7.2% ahead of last year in spite of a 6% cut in the hoki TACCAs with the previous year.

A number of the stocks owned attracts no offers – due to these being mostly very low value deep water bycatch species with little commercial potential that companies either do not catch or for which they already hold sufficient ACE.

The quantity of Settlement Quota held by MTC at the beginning of the Fishing Year, Quota traded and with who for the 2015 Fishing Year, is attached as Appendix and activities are reflected [in the annual audited accounts](#).

Financial Performance.

The MTC financial year is from 1 April to 31 March. The 2014 to 2015 annual audited accounts for MTC are provided attached. In the 2013 to 2014 financial year Muaupoko Community Service (MCS) owed a debt to MTC. In 2013-14 MTA restructured the debts between its subsidiaries and transferred the MCS debt to MTA as a dividend payout from MTC.

Appendices –

Appendix 1 – Muaupoko Tribal Authority Annual Plan 2015-2018

Appendix 2 – Muaupoko Tribal Authority Financial Statements for the year ending 31st March 2015

Appendix 3 – Muaupoko Trading Company Financial Statements for the year ending 31st March 2015

Appendix 4 – 2015 Traded

Appendix 5 – 2015 Oct Transfer

Appendix 6 – 2014 Oct Transfer

Appendix 7 – MIO Quota